## Job Description and Person Specification

# Job purpose:

To assist with a variety of tasks which will enable the person who needs care and support to live their personal and social life according to their wishes and interests.

# About the employer:

I am a sociable, very active man in my 40's. I have Cerebral Palsy and a learning disability. I have recently moved into my own flat, in an independent living setting on Tadcaster Road. I have been told I’m as laid back as a cucumber and have a great sense of humour! I’m highly motivated and enjoying living in my new place.

**Main duties**

To drive me to and help me participate in, my community activities, using my Motability vehicle. This includes a Boccia group and a Door 84 activity group. You will also assist me in changing and showering for swimming, including supporting me in the pool. I’m a wheelchair user with a power and manual chair. I can guide you in how to support me best, along with my other Personal Assistant and my family. I need you to be patient whilst I use my communication aid and be an excellent listener. I would like a Personal Assistant who is motivated and willing to help me take part in my community.

# Type of person that you/they are looking for:

* **Values** I am looking for someone who is reliable, punctual, non-judgemental and has the ability to build good relationships based on trust and respect. I also need someone who is flexible, adaptable, easy going and who is able to work alone

# What you can expect to receive:

Full training will be given

# Skills, qualifications and experience

**Essential**:

* Full, clean driving licence.
* Maintaining Confidentiality
* good at building relationships
* good communication skills

**Preferred**:

Experience supporting someone with some personal care needs.

Has done similar work before or is currently studying Health and Social Care.